

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Human Resources	(2) MEETING DATE October 25, 2016	(3) CONTACT/PHONE Tami Douglas-Schatz (805) 781-5959	
(4) SUBJECT Submittal of resolutions recognizing Kirstine Willoughby, Michael Eckman, and Starlene Graber for 30 years of County service. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board approve the attached resolutions recognizing Kirstine Willoughby, Michael Eckman, and Starlene Graber, who have accomplished 30 years of County service.			
(6) FUNDING SOURCE(S) Risk Management	(7) CURRENT YEAR FINANCIAL IMPACT \$4,000.00 (total program cost)	(8) ANNUAL FINANCIAL IMPACT \$4,000.00 (total program cost)	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input type="checkbox"/> Consent <input checked="" type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ____) <input type="checkbox"/> Board Business (Time Est. ____)			
(11) EXECUTED DOCUMENTS <input checked="" type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: N/A <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? No	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Lisa M. Howe			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Human Resources / Tami Douglas-Schatz
(805) 781-5959

DATE: October 25, 2016

SUBJECT: Submittal of resolutions recognizing Kirstine Willoughby, Michael Eckman, and Starlene Graber for 30 years of County service. All Districts.

RECOMMENDATION

It is recommended that the Board approve the attached resolutions recognizing Kirstine Willoughby, Michael Eckman, and Starlene Graber, who have accomplished 30 years of County service.

DISCUSSION

In 1966, the Board of Supervisors adopted the County's Employee Recognition Program, which included as one of its elements a Service Recognition Program honoring County Employees who have been employed by the County for five years and at additional five-year intervals. Under the adopted procedures, employees with 30 or more years of service are to be honored by presentation of their commemorative item at a Board of Supervisors' meeting. The program also includes recognition within departments and a bi-annual countywide celebration for employees who reach 20 and 25 year milestones.

The attached resolutions honor the following employees for 30 years of service to the County of San Luis Obispo:

Kirstine Willoughby – Child Support Services
Michael Eckman – Public Works
Starlene Graber – Health Agency

OTHER AGENCY INVOLVEMENT/IMPACT

The Human Resources Department manages the program and coordinates with departments and award recipients.

FINANCIAL CONSIDERATIONS

The annual cost of this program is \$4,000.

RESULTS

Resolutions will be presented to employees recognizing them for completing 30 to 35 years of service with the County of San Luis Obispo.

ATTACHMENTS

1. Willoughby 30 Yr Reso
2. Eckman 30 Yr Reso
3. Graber 30 Yr Reso